

Onboard with Overstock

This guide will walk suppliers through the steps needed to go live with Overstock.

See the link below for general information, documents, troubleshooting, and more.

[Overstock](#)

Before you get started

Before you begin onboarding, make sure you have completed the 2 steps below:



1: CREATE A RELATIONSHIP WITH THE TRADING PARTNER

Reach out to the partner you wish to onboard to sign your supplier agreement and set up your assortment.



2: SIGN UP WITH LOGICBROKER

You'll need to be a Logicbroker customer to trade with this partner.

[Become a Logicbroker Customer](#)

1. LB – Send New Retailer Integration Form

Let us know when you want to add a trading partner with Logicbroker so we can send you our **New Retailer Integration Form**. **If you are a new supplier, you may have already received this form*

2. Supplier – Submit New Retailer Integration Form

Complete the form with your retailer-specific details. **If you are a new supplier, you may have already completed this form*

3. LB – General account setup

We will add the new trading partner relationship to your account.

4. LB – Retailer-specific account setup

We will add retailer-specific configurations to your account.

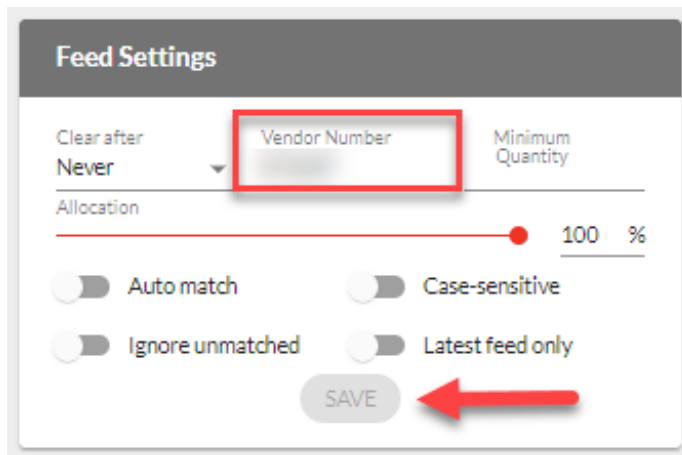
5. LB – Send New Retailer Onboarding Next Steps

We will send you a Next Steps email that will provide you with a link to this Quick Start Guide so you can move forward with your onboarding tasks.

6. Supplier – Set up live inventory

In this step, you will set up your live inventory that will be sent to Overstock on the go-live date.

1. In the production portal, go to **Products > Inventory Feeds > Partner: Overstock > Feed Settings** > add your vendor number > **Save**



Feed Settings

Clear after: **Never** (dropdown menu)

Vendor Number (input field, highlighted with a red box)

Minimum Quantity: (input field)

Allocation: **100 %** (slider)

Auto match

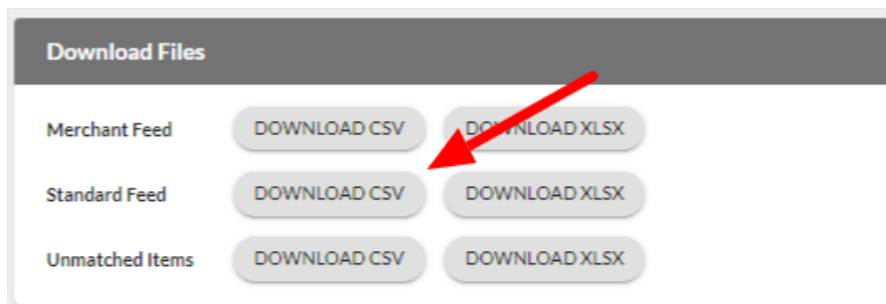
Case-sensitive

Ignore unmatched

Latest feed only

SAVE (button, with a red arrow pointing to it)

2. Download our inventory template by going to the portal > **Products > Inventory Feeds > Download Files** > download the **Standard Feed**



Download Files

Merchant Feed	DOWNLOAD CSV	DOWNLOAD XLSX
Standard Feed	DOWNLOAD CSV	DOWNLOAD XLSX
Unmatched Items	DOWNLOAD CSV	DOWNLOAD XLSX

3. Fill out the following fields. Keep this file saved, you will need it in **Step 11**

CSV Field	Column	Description	Required
Supplier SKU	A	Overstock's SKU	Yes
Merchant SKU	B	Your SKU	Yes
UPC	C		Optional
Quantity	E		Yes
Warehouse	O	Must match what is in Supplier Oasis* <i>to find warehouse name, in Supplier Oasis, go to Account Settings > Warehouse (note this is case-sensitive)</i>	Yes
Warehouse Quantity	S	Must match column E if there is only 1 warehouse	Yes
Vendor Number	BE	Assigned to you by Overstock	Yes

7. Supplier – Confirm go-live date

Reach back out to us using the same thread we had our initial communication on and let us know when you would like to go live.

8. LB – Reach out to the retailer

We will send out an email to you and Overstock with the following information:

1. EDI Qualifier/ID
2. Expected go-live date

9. Overstock – Approve go-live date

Overstock will confirm EDI connectivity and approve the go-live date.

10. Supplier – Production account setup

On the go-live date, go through the following list of items to ensure you are ready to start processing live orders:

1. **Suppliers using another system:** Disable your stage connection **unless you are actively testing with another retailer* and set it up in the production portal.
2. Reconfigure any settings from stage into the production portal as these do not carry over.

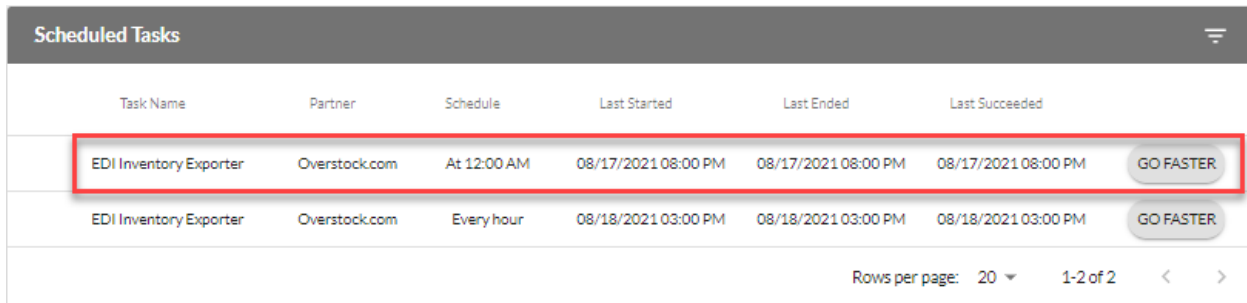
Retailer-specific configurations: inventory vendor number

11. Supplier – Send live inventory

In this step, you will manually upload your inventory to the production portal and send it out to the retailer as an 846 file.

[Production Portal](#)

1. On the go-live date, go to the production portal
> **Products** > **Inventory Feeds** > **Upload Files** > drop in the file saved in **Step 6**
2. Select **Matching File** once prompted
3. Reupload the same file and select **Standard Feed** once prompted
4. Confirm your upload worked under **Events** > **Summary** > look for **Inventory Imported** and **Matching File Imported**
5. Go to **Settings** > **Scheduled Tasks** > **EDI Inventory Exporter: Overstock** job that runs once per day ex. 12:00AM
6. Click **Go Faster**



Task Name	Partner	Schedule	Last Started	Last Ended	Last Succeeded	
EDI Inventory Exporter	Overstock.com	At 12:00 AM	08/17/2021 08:00 PM	08/17/2021 08:00 PM	08/17/2021 08:00 PM	GO FASTER
EDI Inventory Exporter	Overstock.com	Every hour	08/18/2021 03:00 PM	08/18/2021 03:00 PM	08/18/2021 03:00 PM	GO FASTER

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12. LB – Confirm inventory was sent/received

We will confirm that the retailer successfully received the 846-inventory file and sent back a 997 functional acknowledgment confirmation.

13. LB – Send Live in Production email

We will send out a live in production email notification. Your account is officially live in production! Going forward, you will use the production portal to process live orders.

Need more information?

Visit our [Knowledge Base](#) or log into [Learn Logicbroker](#) for more details on how to optimize your Logicbroker experience.

Helpful Links

[Overstock](#)



Support

Reach out to support@logicbroker.com